

ATHLETIC COMMITTEE

FUNCTION/JOB DESCRIPTION/ EXPECTATION

ATHLETIC DIRECTION – Kristen Bell, kbell@stpeterjc.org

Basic Function

The function of the Athletic Committee is to support the A.D., principal and School Advisory Board in the promotion of sports programs offered by St. Peter Catholic School

Description of Duties

Raise funds necessary for the purchase of equipment and uniforms for the various sports programs, and secure the funding for the A.D. salary, payable to the parish on September 1st of each year. The principal and athletic director will manage these funds.

Help the A.D.:

1. Secure scorekeepers, referees, ticket-sellers, and concession stand help for games held in the school gym.
2. Make all the necessary arrangements for the school's responsibilities in any tournament.
3. Produce program and financial report to School Advisory Board at the November, February and April meetings. The principal shall maintain the check book in cooperation with the A.D.
4. Organize and evaluate the athletic program to be consistent with the St. Peter Catholic School Advisory Board Athletic Mission Statement.

Advise on (to the A.D. and principal) policy pertaining to any job description, function, and program guidelines directly related to St. Peter Catholic School athletics. Recommendations will be submitted to the St. Peter Catholic School Advisory Board.

Assist in interviewing any prospective applicants for the position of A.D.(s) at the request of the principal and School Advisory Board. Recommendations will be submitted to the Principal.

Informally, review the A.D.'s job performance yearly.

Expectations of St. Peter Catholic School athletic participants and supporters: All parents, coaches and student athletes are to conduct themselves responsibly with respect toward officials, other teams, and players.

As a part of a total Catholic education program, all athletic endeavors should foster Catholic values.

To enhance positive Christian attitudes, the following are encouraged:

1. Cooperation
2. Good sportsmanship
3. Building self-esteem in others
4. Healthy competition
5. Good citizenship through teamwork

The Athletic Committee will facilitate all of the above. The Athletic Committee shall consist of the A.D. and a maximum of twelve members from the St. Peter or St. Andrew parish and or school families.

Additional members may consist of someone appointed by the St. Peter Catholic School Advisory Board and possibly a faculty member appointed by the principal. Decisions are made with input from parents, and students whenever possible.

ATHLETIC COMMITTEE
SELECTION PROCESS & TERM LIMITATIONS

Management

The affairs of the athletic committee shall be directed by the A.D. and principal. The committee shall maintain no more than twelve (12) members. In voting situations, the goal is consensus, not majority rule, and each member shall be entitled to one (1) vote. The A.D. and principal shall also vote.

Terms

Each committee member shall be selected by the principal and A.D. to serve a term of three (3) years. Any committee member may succeed himself/herself indefinitely, upon approval of the principal and A.D.

Vacancies

Vacancies shall be filled by the principal and A.D.

Removal

The principal and A.D. may remove a committee member for just cause. If a committee member is absent from three consecutive regular meetings the principal and A.D. may remove that committee member.

Notification of Openings

Notification of any openings on the Athletic Committee shall be relayed by the schools' parent newsletter or via school email to all parents