**7/19/23 Home & School Meeting Agenda/Minutes:**

* WELCOME!
* Let’s start with a prayer - God, we do good work, important work. Instill in us a spirit of gratitude for community, for this community, and for the good work we do – together. Instill in us a spirit of service. Help us to see you, God, in all of our students and staff and faculty. Amen!
* Attendance: Felicia Hubble, Maggie Raithel, Heather Luebbert, Merideth Johnson, Claire Luetkemeyer, Beverly McCracken, Morgan Costello, Jen Zamkus, Kara Cracraft, Jennifer Moreland, Amanda Holtgrewe
* What is Home & School?
  + By-Laws
    - Membership – fathers, mothers, guardians, stepparents of pupils of St. Peter, pastors of St. Peter and St. Andrew, Principal and members of faculty
    - Assessment Fee – recently raised to $55 recommended yearly
      * Parents ask “what does that $55 go towards?”
        + Spirit shirts for students, staff, and H&S committee
        + H&S events throughout the year
        + Teacher/Classroom Requests (will talk about more soon)
    - Objectives:
      * Assist the parents who are the primary educators of their children by deepening their understanding of Catholic education
      * Promote parent-school activities and increase interest in education and school-related affairs
      * Enhance parent and teacher roles in the educational process by providing an opportunity for parents and teacher to work together for the good of the child
      * Coordinate and sponsor special fundraising events to benefit St. Peter School…
    - Executive Committee
      * At least 12 members and 4 officers (President, VP, Secretary and Treasurer – 3 year term)
      * President – Felicia Hubble
      * VP – Merideth Johnson
      * Secretary – Jacqueline Baldwin
      * Treasurer –Beverly McCracken
    - By-Laws need to be updated – need to take out Mission Party and Chili Supper info
  + Monthly Meetings – second Wednesday of every month, 6-7pm
    - Meetings this year will take place in The Haven (up above the Selinger Gym – before you walk into the gym, there is a door to the right (before walking to the restrooms) --- Doors should be unlocked at 5:45pm
    - Will create Team Snap team for all communications
* Budget
  + Will discuss at next meeting
* Events:
  + Consider doing another dance.
  + Family Event in October Riemers Ridge?
  + Uniform Re-Sale
    - Set-up day before (Flyer, tags, communication with school, racks, tubs of clothes in H&S garage, money bag/box, hangers, clothing racks, bags, tables, signs)
    - Event (work event – help with sizes/directions, checkout, same time as Open House, will have table set up with Spirit Shirts to students/parents to pick up)
    - Take-Down (clothes in tubs, donations, tables put away)
  + First Day Lunch for Teachers
    - Order Arris Pizza a few days in advance, pick up and deliver to school
    - Bring dessert
    - Provide cutlery
  + Back to School Swim
    - Discuss what to do, pools are booked. Previous years we did it the Thursday before school. Will look for a Sunday, but default to Thursday.
    - Memorial Pool
    - Schedule through Parks & Rec
  + Donuts With Dad (Will add to include or Special Friend)
    - Breakfast at Selinger
    - Order donuts through Schultes
    - Set-up the night before
    - Work the event that morning and take down
  + Teacher/Staff Christmas Party
    - First Friday in December
    - Years past, we’ve done it at KoC, Winery,
    - Plan event – invitations, location, menu, scrip gift cards, raffle prizes, music, etc.
  + Catholic Schools Week Teacher Lunch
    - Catered lunch & dessert brought to school during the week – ordered in advance, set-up
    - Can plan other events, like school supply drop-off
    - Did Letters to meaningful teachers in 2023
  + Morning with Mom (Will add to include or Special Friend)
    - Same as donuts with dad
  + Administrative Professionals Day
    - Coordinate gift for secretaries – deliver day of
  + Nurses Appreciation Day
    - Coordinate gift for nurses – deliver day of
  + Teacher Appreciation Week
    - Plan lunch for teachers during that week – usually Madison’s
    - Dessert
    - Can plan additional activities (Sonic drink drop-off, chair massage & manicures through Merrill University, etc.)
    - Letters were nice last year
  + Summer Blast Off
    - Full day event – all committee members expected to attend to volunteer for the day
    - One or two coordinators – obtain bounce houses, games, dunk tanks, etc., get volunteers (signup.com), determine schedule for kids, events in Selinger & MLG, etc.
* Event Sign-Up
  + Send around list of events with dates – sign up for at least 2 events
  + Once I have the list back, I’ll email out more details about how to handle the event (tips, tricks, etc.)
  + Will do sign-ups next month too.
* Spirit Shirts
  + 2023-2024 Shirt
    - Ask School to add shirt sizes to registration to get more accurate order
  + Vote on H&S Color (H&S on the sleeve) – free for us
  + Send around committee list & obtain shirt sizes
* Questions/Comments
* Thank you!
* Meeting Adjourned