**7/19/23 Home & School Meeting Agenda/Minutes:**

* WELCOME!
* Let’s start with a prayer - God, we do good work, important work. Instill in us a spirit of gratitude for community, for this community, and for the good work we do – together. Instill in us a spirit of service. Help us to see you, God, in all of our students and staff and faculty. Amen!
* Attendance: Felicia Hubble, Maggie Raithel, Heather Luebbert, Merideth Johnson, Claire Luetkemeyer, Beverly McCracken, Morgan Costello, Jen Zamkus, Kara Cracraft, Jennifer Moreland, Amanda Holtgrewe
* What is Home & School?
	+ By-Laws
		- Membership – fathers, mothers, guardians, stepparents of pupils of St. Peter, pastors of St. Peter and St. Andrew, Principal and members of faculty
		- Assessment Fee – recently raised to $55 recommended yearly
			* Parents ask “what does that $55 go towards?”
				+ Spirit shirts for students, staff, and H&S committee
				+ H&S events throughout the year
				+ Teacher/Classroom Requests (will talk about more soon)
		- Objectives:
			* Assist the parents who are the primary educators of their children by deepening their understanding of Catholic education
			* Promote parent-school activities and increase interest in education and school-related affairs
			* Enhance parent and teacher roles in the educational process by providing an opportunity for parents and teacher to work together for the good of the child
			* Coordinate and sponsor special fundraising events to benefit St. Peter School…
		- Executive Committee
			* At least 12 members and 4 officers (President, VP, Secretary and Treasurer – 3 year term)
			* President – Felicia Hubble
			* VP – Merideth Johnson
			* Secretary – Jacqueline Baldwin
			* Treasurer –Beverly McCracken
		- By-Laws need to be updated – need to take out Mission Party and Chili Supper info
	+ Monthly Meetings – second Wednesday of every month, 6-7pm
		- Meetings this year will take place in The Haven (up above the Selinger Gym – before you walk into the gym, there is a door to the right (before walking to the restrooms) --- Doors should be unlocked at 5:45pm
		- Will create Team Snap team for all communications
* Budget
	+ Will discuss at next meeting
* Events:
	+ Consider doing another dance.
	+ Family Event in October Riemers Ridge?
	+ Uniform Re-Sale
		- Set-up day before (Flyer, tags, communication with school, racks, tubs of clothes in H&S garage, money bag/box, hangers, clothing racks, bags, tables, signs)
		- Event (work event – help with sizes/directions, checkout, same time as Open House, will have table set up with Spirit Shirts to students/parents to pick up)
		- Take-Down (clothes in tubs, donations, tables put away)
	+ First Day Lunch for Teachers
		- Order Arris Pizza a few days in advance, pick up and deliver to school
		- Bring dessert
		- Provide cutlery
	+ Back to School Swim
		- Discuss what to do, pools are booked. Previous years we did it the Thursday before school. Will look for a Sunday, but default to Thursday.
		- Memorial Pool
		- Schedule through Parks & Rec
	+ Donuts With Dad (Will add to include or Special Friend)
		- Breakfast at Selinger
		- Order donuts through Schultes
		- Set-up the night before
		- Work the event that morning and take down
	+ Teacher/Staff Christmas Party
		- First Friday in December
		- Years past, we’ve done it at KoC, Winery,
		- Plan event – invitations, location, menu, scrip gift cards, raffle prizes, music, etc.
	+ Catholic Schools Week Teacher Lunch
		- Catered lunch & dessert brought to school during the week – ordered in advance, set-up
		- Can plan other events, like school supply drop-off
		- Did Letters to meaningful teachers in 2023
	+ Morning with Mom (Will add to include or Special Friend)
		- Same as donuts with dad
	+ Administrative Professionals Day
		- Coordinate gift for secretaries – deliver day of
	+ Nurses Appreciation Day
		- Coordinate gift for nurses – deliver day of
	+ Teacher Appreciation Week
		- Plan lunch for teachers during that week – usually Madison’s
		- Dessert
		- Can plan additional activities (Sonic drink drop-off, chair massage & manicures through Merrill University, etc.)
		- Letters were nice last year
	+ Summer Blast Off
		- Full day event – all committee members expected to attend to volunteer for the day
		- One or two coordinators – obtain bounce houses, games, dunk tanks, etc., get volunteers (signup.com), determine schedule for kids, events in Selinger & MLG, etc.
* Event Sign-Up
	+ Send around list of events with dates – sign up for at least 2 events
	+ Once I have the list back, I’ll email out more details about how to handle the event (tips, tricks, etc.)
	+ Will do sign-ups next month too.
* Spirit Shirts
	+ 2023-2024 Shirt
		- Ask School to add shirt sizes to registration to get more accurate order
	+ Vote on H&S Color (H&S on the sleeve) – free for us
	+ Send around committee list & obtain shirt sizes
* Questions/Comments
* Thank you!
* Meeting Adjourned